

Data Protection

Wadebridge Canoe Club is a privacy conscious organisation and is strongly committed to your right to privacy. That is why we have drafted a Privacy and Data Protection Statement, which follows guidelines set out in the Data Protection Act 1998.

The Data Protection Act 1998

The Data Protection Act 1998 set rules for processing personal information and applies to structured paper records as well as data held on computers. With the Freedom of Information Act 2000 which came into force on 1 January 2005, the provisions of the Data Protection Act 1998 will apply to all records, including those structured other than by reference to the data subject, and completely unstructured files.

Wadebridge Canoe Club: Use and Storage of Data

The Data Protection Act states that those who record and process personal information must be open about how the information is used and must follow the eight principles of 'good information handling'.

- These principles state that data must be:
- Fairly and lawfully processed
- Processed for limited purposes
- Adequate, relevant and not excessive
- Accurate
- Not kept for longer than is necessary
- Processed in line with your rights
- Secure, and
- Personal data will not be transferred outside the European Economic Area unless that country provides an adequate level of protection

All personally identifiable information provided to Wadebridge Canoe Club is processed in accordance with the principles of the Data Protection Act 1998.

Is information passed to third parties?

It is Wadebridge Canoe Clubs policy to only disclose information to third parties if explicitly required to do so by United Kingdom Law.

Wadebridge Canoe Club will obtain your consent before passing on any information to any third parties.

Wadebridge Canoe Club does not collect or compile personally identifying information for dissemination or sale to external parties for marketing purposes.

Data Protection – Membership Data Collection – Consent

The Data Protection Act 1998 ("the Act") sets out certain requirements for the protection of your personal information (i.e. information about you) against unauthorised use or disclosure. The Act also gives you certain rights. You agree to your personal data being made available to Wadebridge Canoe Club members, subject always to compliance with the Data Protection legislation. This does not include sensitive personal data such as health or medical conditions, which require the explicit consent of the data subject i.e. a signature for this specific purpose. Except to the extent that Wadebridge Canoe Club is required or permitted by law, (the information you provide in this form, and any other information obtained or provided during the course of your membership ("the information")) **will be used solely for the purposes of processing your application and dealing with you as a member.**

If you cease to be a member of Wadebridge Canoe Club, the information will not be held for longer than is necessary, after which time it will be destroyed.

You agree to use all reasonable endeavours to keep Wadebridge Canoe Club informed of any changes to your personal data.

So that we may use the information for the above purpose and on the above terms, we are required under the Act to obtain your consent. Members are therefore requested to sign the consent clause on the reverse of the membership form.